FIRE SAFETY FOLLOW UP INSPECTION

Factory Name	Reza Fashion Ltd		Accord ID 9457
Address	Gorat, Baghbari, Ash	ulia,Savar	
Inspection Date	16/03/2014		Report Received Date
Date of 1st Follow-up	20/October/14	Date of 2nd Follow-up	13/December/15
Date of 3rd Follow-up	20/March/16	Date of 4th Follow-up	16/June/16
Date of 5th Follow-up	05/September/16	Date of 6th Follow-up	27/November/16
Date of 7th Follow-up	08/February/17	Date of 8th Follow-up	02/May/17
Date of 9th Follow-up		Date of 10th Follow-up	
Inspected by	Nasif Javed Tofa		

Item No	Accord Observation	Accord Recommendation	Timeline given by Accord	Comments after Physical Inspection	Supposed to complete(DD /MM/YYYY)	Final Action Plan (Factory)	Status on the date of Inspection	Pictorial Evidence
1	(openings,non-	Separate the generator / transformer room by a minimum 2-hr fire-rated construction. Seal and/or protected all openings to maintain the required fire separations	Within 3 months	On 20/03/2016: In progress. Generator set exhaust is unprotected towards the exit stair from annex building. On 16/06/2016: In progress. Exit stair has been moved to maintain distance form generator room, but exhaust set is still unprotected. On 5th September 2016 As action plan of the factory: Corrected. On 27/11/2016: Corrected in 5th follow up. On 8-2-2017: Corrected as per previous follow-up. On 02/05/2017: Corrected as per previous follow-up. Factory was keeping the fire doors open through some external sources. Magnetic door hold device shall be installed interfacing with FACP.	30/04/2016	In Progress.	Corrected	02/05/2017 18:20 02/05/2017 18:20
2	The exit stairs are not separated from work areas and other spaces on each floor by fire rated construction.	Provide minimum 1.5-hr fire rated doors and seal all unprotected openings to separate the exit stairs from work areas and other building spaces on all floor levels. Ensure that the fire doors are self-closing and positive latching and that they are provided with fire exit (panic) hardware where serving production floors. If fire doors are required to be held open for functional reasons, provide automatic closing devices tied to the fire alarm system.	Within 3 months	On 20/03/2016: Still work in progress. Several openings are unprotected inside the stairwells. Moreover stairwell windows are less than 10 ft. from factory windows in some cases. Factory has to ensure proper separation of stairwells. On 16/06/2016: Fire doors are missing at several locations of exit stairs e.g. office rooms & other occupancies, additional emergency exit stair. Factory needs to provide fire doors where applicable. To keep fire door open proper interfacing is required. Unprotected opening within 10 ft. from floor windows shall be sealed. On 27/11/2016: East stair is not separated from office and store (ground to top floor). All the installed fire door was found open manually. On 8-2-2017: Office spaces, spot removing rooms and other occupancies need separation. On 02/05/2017: Office area on each floor, maintenance room on various stair landing are not properly separated yet. Besides unseal penetrations were found on stair-2 and 4 which is required to be sealed. Installed fire doors were found kept open through some external sources.	30/04/2016	In Progress. Time Line: 31 Jan 2017	In Progress	



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3	Unsealed penetrations and openings are located in the firerated floor/ceiling assemblies.	Provide a minimum 2-hr fire rated shaft to separate the utility risers from each floor level. Seal all penetrations and openings in floor/ceiling assemblies to maintain the fire separation.	Within 3 months	On 20/03/2016: In progress. Only at one floor penetration has been sealed. The rest are same as before. On 16/06/2016: In Progress. Penetrations shall be sealed to maintain proper fire rating. On 27/11/2016: Corrected in 5th follow up. On 8-2-2017: Corrected. On 02/05/2017: Corrected as per previous follow-up.	20/04/2016	Corrected	Corrected	MATER TRANSPORT
4	Areas used for combustible storage are not separated by fire rated construction. Location: Ground Floor	Provide dedicated storage rooms separated by minimum 1-hr fire-rated construction. Where separate storage rooms are not feasible, provide defined storage areas and limit the storage arrangement as follows: - Maximum height of 2.4m and maximum area of 23m2 - If sprinkler protected: maximum height of 3.66m and maximum area of 93m2 Separate areas of unenclosed combustible storage by a minimum clear distance of 3m.	Within 3 months	On 20/03/2016: Pile dimension requirements are not being maintained at 4th floor (South-west finished cartons storage space, east side fabric roles storage areas). At ground floor fabric go down is not protected from the adjacent finishing section. On 16/06/2016: In progress. Proper guideline shall be followed. On 5th September 2016 As action plan of the factory: In Progress. It has found same as it was before follow-up inspection. On 27/11/2016: Central store at ground floor is not separated yet. Pile dimension requirements are not being maintained at 4th floor. On 8-2-2017: Central store separation work is in progress. Area storages need to be defined at 4th floor. On 02/05/2017: Dedicated store: Store room on ground floor is not properly separated yet from the production area. In-process store: Temporary storages were found on various floors without any proper store arrangements.	15/04/2016	In Progress. Time Line: 31 Jan 2017	In Progress	
5	Egress doors / gates with locking features are provided at building exits, exit stairs, along egress routes, and exit discharge. Type/location: Folding steel gate located on all floors.	Remove locking features from all egress doors / gates. If locks are required for security reasons, utilize special door locking features complying with NFPA 101.	Immediate	On 20/03/2016: Corrected. Replaced/Removed. On 16/06/2016: Corrected. On 5th September 2016 As action plan of the factory: Corrected. On 27/11/2016: Corrected in 3rd follow up. On 8-2-2017: Corrected as per previous follow-up. On 02/05/2017: Corrected.	16/12/2015	Corrected	Corrected	PUBH BAR TO OPEN



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6	Storage was located in the exit stair. Locations: Top of all stairwells. Ground floor west side stairwell. 5th floor where construction is going on.	Remove all storage from exit stairs and egress paths.	Immediate	On 20/03/2016: At 4th floor west stair spot removing room was found. At ground floor compressor set up was found inside the staircase. On 16/06/2016: Spot removing room has been removed but ground floor compressor room was found in same condition. On 5th September 2016 As action plan of the factory: In Progress. It has found same as it was before follow-up inspection. On 27/11/2016: Compressor room has been separated by brick wall but still storage with non separated office was found in the west exit stair at each floor level. On 8-2-2017: A small set up of tables & chairs is in use at several floors of stair 3. On 02/05/2017: Drinking water facilities, combustible stores, boiler processing water tank etc. were found on the stair landing. Besides maintenance room was found on various stair landing.	20/04/2016	In Progress. Time Line: 31 Jan 2017	In Progress	25 No. #17 18-0
7	Exit stair door does not swing in the direction of egress travel. Location: East side stairwell 5th floor.	Modify the egress door to swing in the direction of egress travel.	Within 3 months	On 20/03/2016: Corrected. On 16/06/2016: Corrected. On 5th September 2016 As action plan of the factory: Corrected. On 27/11/2016: Corrected in 2nd follow up. On 8-2-2017: Corrected as per previous follow-up. On 02/05/2017: Corrected.	20/11/2015	Corrected	Corrected	SE 02/05/2017 19853
8	The fire alarm system is antiquated, not a listed system, and does not provide alarm and notification features consistent with acceptable standards.	Replace the fire alarm system with a new, listed addressable fire alarm system in accordance with NFPA 72.	Design within 4 months, install within 9 months.	On 20/03/2016: Design reviewed by Accord. Installation has not been started yet. On 16/06/2016: In Progress. Factory has told that L/C for fire alarm system shall be opened soon. On 5th September 2016 As action plan of the factory: In Progress. During visual inspection the installed conventional fire alarm system is okay but it is not capable to support different interfacing module required for exhaust fans, fire doors, fire pump, lift etc. However LC is done for listed fire alarm system and as confirmed by the factory that the alarm equipment is already shipped and waiting to be delivered. On 27/11/2016: Installation has not started yet even imported equipment is not delivered yet. On 8-2-2017: Installation is in progress. On 02/05/2017: Installation work is in progress. Reviewed design was available.	20/05/2016	In progress. Equipment is in House. Time Line:31 Jan 2017	In Progress	PHOPOSED FIRE SAFETY DESIGN AUTOMORPHIS PROPERTY DESIGN AUTOMORPHIS PROPERTY DESIGN AUTOMORPHIS PARTY DESIGN REZA FASHIONS LTD. Gorat. Ashulia, Savar. Dhuka-1349, Bangladesh. ACCORD.ID. 9457 EMKAY ENTERPRISES LTD. A) Heights (Level-3), Cha-72/10, Pragoti Saroni, Uttar Badda, Dhaka-1242, Bangladesh. Phone: edg 02 692/50.0 edg 02 9657365, Ed. 114



3 of 6

Item No	Accord Observation	Accord Recommendation	Timeline given by Accord	Comments after Physical Inspection	Supposed to complete(DD /MM/YYYY)	Final Action Plan (Factory)	Status on the date of Inspection	Pictorial Evidence
9	The high-rise building has an occupied floor greater than 23 m (75 ft) and is not provided with automatic sprinkler protection. The large occupant loads, heavy fuel loading, and anticipated extended egress times warrant sprinkler protection. Height of highest occupied floor is 92′ 6″.	Provide automatic sprinkler protection throughout the building in accordance with NFPA 13.	Design within 6 months, install within 12 months	On 20/03/2016: Corrected at 2nd follow-up. On 16/06/2016: Corrected. On 5th September 2016 As action plan of the factory: Corrected. (During inspection the building has an occupied floor less than 23 m (75 ft.). So the building is not necessary to sprinkler system according to ACCORD standard). On 27/11/2016: Corrected in 2nd follow up. On 8-2-2017: Corrected at 2nd follow-up. On 02/05/2017: Corrected. Not applicable.	31/01/2016	In progress. ACCORD has given approval of the Fire Hydrant system for this factory considering the existing height of the building. Accordingly the company has acquired a fire hydrant system. The installation of the said hydrant is going on.	Corrected	ADD PHOTO
10	Activation of the fire alarm system by a manual fire alarm station provides automatic occupant notification only on the floor of alarm and not throughout the building.	Configure the fire alarm system to initiate automatic occupant notification on all floor levels to facilitate whole building evacuation upon any manual fire alarm station activation.	Within 1 months	On 20/03/2016: It is an integrated part of fire alarm & detection system. On 16/06/2016: It is integrated part of fire alarm system. On 5th September 2016 As action plan of the factory: Corrected. On 27/11/2016: It is integrated part of fire alarm system. On 8-2-2017: Integrated part of fire detection & alarm system. On 02/05/2017: It is an integrated part of fire alarm & detection system.	20/05/2016	In progress. Equipment is in House. Time Line:31 Jan 2017	In Progress	Fire alarm 19-6
11	Inspection, testing, and maintenance records for the fire alarm system were not available.	Inspect, test and maintain the fire alarm system, and keep written records on-site, in accordance with NFPA 72.	Within 3 months	On 20/03/2016: No action has been taken yet. On 16/06/2016: No action has been taken yet. On 5th September 2016 As action plan of the factory: Corrected. (Inspection, testing, and maintenance records for the existing fire alarm system in accordance with the ACCORD standard). On 27/11/2016: Corrected in 5th follow up. On 8-2-2017: Corrected as per previous follow-up. On 02/05/2017: Corrected.	20/05/2016	In Progress. Addressable fire alarm system drawing has been reviewed by ACCORD and Equipment LC would be opened within July, 2016.	Corrected	The control of the co



Item No	Accord Observation	Accord Recommendation	Timeline given by Accord	Comments after Physical Inspection	Supposed to complete(DD /MM/YYYY)	Final Action Plan (Factory)	Status on the date of Inspection	Pictorial Evidence
12	The building is equipped with single-station smoke alarms. Smoke alarm activation sounds only a local alarm and does not provide automatic fire alarm notification of occupants.	Replace the single-station smoke alarms with automatic smoke detectors tied into the fire alarm system. Configure the fire alarm system to initiate occupant notification upon activation of any two smoke detectors in addition to the manual fire alarm stations.	Within 6 months	On 20/03/2016: It is an integrated part of fire alarm & detection system. On 16/06/2016: It is integrated part of fire alarm system. On 5th September 2016 As action plan of the factory: Corrected. On 27/11/2016: It is integrated part of fire alarm system. On 8-2-2017: Integrated part of addressable detection system. On 02/05/2017: It is an integrated part of fire alarm & detection system.	20/05/2016	In progress. Equipment is in House. Time Line:31 Jan 2017	In Progress	Q2/85/2817 18:48
13	Emergency lighting did not function in test mode (burned out, broken, etc.). Locations: All Locations were not working properly	Reguarly test the emergency lighting system on each floor and replace/repair lights as needed.	Within 1 month	On 20/03/2016: Corrected. On 16/06/2016: Corrected. On 27/11/2016: Corrected in 1st follow up. On 8-2-2017: Corrected as per previous follow-up. On 02/05/2017: Corrected.	20/11/2015	Already fixed all burnt and broken lights.	Corrected	शरमनी चारित EMERGENCY EXIT
14	New Finding in 1st follow-up: The boiler room is not separated by fire- rated construction.	Separate the boiler room by a minimum 1-hr fire-rated construction. Seal and/or protected all openings to maintain the required fire separations.	Within 3 month	On 20/03/2016: Corrected at 2nd follow-up. On 16/06/2016: Corrected. On 5th September 2016 As action plan of the factory: Corrected. On 27/11/2016: Corrected in 2nd follow up. Note: Electric mini boiler shall be separated by 5 inch brick wall and heavy metal/steel door shall be provided. On 8-2-2017: Corrected as per previous follow-up. On 02/05/2017: Corrected as per previous follow-up. However it is required to provide fire rated wall of 5 inch thickness and heavy metal/steel door to access for proper fire separation.	20/11/2015	Corrected	Corrected	02705/2017-16-18
15	New Finding in 3rd follow-up: Standpipe system is required for the building, which has an occupieable floor 10 m (33 ft) or more above grade. Note: Reviewed design from Accord was	Complete the installation of the standpipe system as per design reviewed including the required interfacing of fire pump controls with approved fire alarm system.	Within 3 month	On 16/06/2016: In progress. Reviewed drawing was found during inspection. Installation work is going on. On 5th September 2016 As action plan of the factory: In Progress. It has found same as it was before follow-up inspection. On 27/11/2016: Installation was almost completed. Fire pump controls shall be interfaced with FACP if applicable. All valves controlling connections to water supply and fire pumps shall be listed or approved as per NFPA 14, section 4.5.1. Commissioning of the system in-front of contractor/ 3rd party will be done by Accord. On 8-2-2017: Ensure the installation has been done as per design reviewed. Factory has to notify Accord for witnessing the final acceptance testing. On 02/05/2017: Reviewed design was available. Installation work is almost completed. Interfacing is still pending.	20/06/2016	In progress. Equipment is in House. Time Line:31 Jan 2017	In Progress	PROPOSED FINE SAFETY DESIGN PROPOSED FINE SAFETY DESIGN REAL Adaption Savar, Dinka-1349 Bang Indesh ACCIDENTIAL SAVAR, DINKA-1349 EMAN ENTERPRISES LTD. A PROPOSED EAST-10, Cont. 1970 PROCESS TO A SAVAR DESIGN OF THE SAVAR DE

5 of 6

Ite:		Accord Recommendation	Timeline given by Accord	Comments after Physical Inspection	Supposed to complete(DD /MM/YYYY)	Final Action Plan (Factory)	Status on the date of Inspection	Pictorial Evidence
10	New Finding in 3rd follow-up: The compressor set located in the exit stair is not separated by fire rated construction. Location: Ground floor (Inside west stair)	Remove the compressor from exit stair or separate the compressor room by a minimum 2hr fire rated construction. Seal and/or protected all openings to maintain the required fire separations.	Within 2 months	On 16/06/2016: No action has been taken yet. On 5th September 2016 As action plan of the factory: In Progress. It has found same as it was before follow-up inspection. On 27/11/2016: Corrected. Separated by brick wall. On 8-2-2017: Corrected as per previous follow-up. On 02/05/2017: Corrected as per previous follow-up. However it is required to seal the opening area along the discharge path.	20/05/2016	In Progress. Final Time Line: 20 Nov 2016.	Corrected	Compressor Room Opening
17	New Finding (4th Follow Up): Rooms used for storage of combustible materials are not separated from the surrounding occupancy/areas (Ground floor-Central store room).	Rooms used for storage of combustible materials shall be separated from the surrounding occupancy with a minimum 1 hour construction.	Within 1 month	On 5th September 2016 As action plan of the factory: Corrected. Factory has installed the listed fire rated door. On 27/11/2016: Corrected in 5th follow up! This issue is now addressed by the issue number 4. On 02/05/2017: Corrected as per previous follow-up.	16/07/2016	In Progress.	Corrected	000 AQUE 4 250 A.A. A. A
18	New Finding: The exterior exit stairs has unprotected openings to the building interiors.	Exterior exit stairs shall be separated from the building with a rating requirement of 2 hr fire rating for 4 or more stories. The rating of the exterior wall shall extend 3.05 m (10 ft) beyond the ends of the stair structure.	Within 1 month	On 27-11-2016: New Finding. On 8-2-2017: Work in progress. On 02/05/2017: In progress.	27/12/2016	In Progress. Time Line: 31 Jan 2017	In Progress	2217 15 00



6 of 6

Structural Safety Inspection

Factory Name	Reza Fashion Ltd	Accord ID	9457								
Factory Address	Gorat, Baghbari,Ashu	lia,Savar									
Inspection Date	01/04/2014	01/04/2014									
Date of Review Inspection	25-Apr-17										
Inspected by	Abu Zafar-Al-Man	sur & Arif	Ullah Nizamee								



Item No	Accord Observation	Accord Recommendation	Accord Timeline	Final Action Plan	Final Timeline(DD/MM/ YYYY)	Comments after Physical Inspection	Progress Status	Pictorial Evidence
1	Cracking of non- structural brick wall infill	Engineer to regularly monitor cracks and, in case the cracks increase, review structural behaviour.	Within 6 months	Corrected		On 20/10/2014:The factory reviewed and repairing the crack by engineer inspection and instruction but not taken any written document's. On verification period we found more wall crack in 5th to 3rd floor in stair area -2.3&4 and storing wastage materials in stair room. On 25/4/2017: The factory management has to take written documents from the consultants regarding the cracks. They have to monitor the cracks properly.	In Progress	
2	Cracking of non- structural brick wall infill	Repair cracks in the external wall to ensure water tightness	Within 6 months	Corrected		On 20/10/2014:On verification period we found more wall crack in 5th to 3rd floor in stair area -2,3&4 and storing wastage materials in stair room. The factory engineer review the crack and getting a written documents. On 25/4/2017: The factory management has to take written documents from the consultants regarding the cracks. They have to monitor the cracks properly.	In Progress	
3	Discrepancy in Building Documentation	Before adding additional floors, verify with Engineer and soils Engineer the capacity of the foundations and the ground conditions to receive the loads of additional floors.	Within 6 months	Corrected		On 20/10/2014:The factory conform that they will not do any vertical extension but no written documentation. On 25/4/2017: The factory provided written confirmation of no vertical extension.	Corrected	REZA FASHIONS LTD. BERRESTIER EXTENDE EXTENSION THIS IS IN CASH TO THE ACT AND ACT OF THE ACT OF



ELECTRICAL SAFETY FOLLOW UP INSPECTION REPORT (8th)

Factory Name	Reza Fashion L	td			Note:	
Address	Gorat, Baghbari, As	hulia,Savar			Note.	
FACTORY ID	9457	ELECTRICAL	SAFETY INSPE	CTION DATES		
Initial Inspection Date		16/03/2014	05/09/2016	Date of 5 th Follow Up	Other Factory:	
Report Received Date		01/06/2014	27/11/2016	Date of 6 th Follow Up	L	
Date of 1st Follow Up		20/10/2014	08/02/2017	Date of 7 th Follow Up		
Date of 2 nd Follow Up		13/12/2015	02/05/2017	Date of 8 th Follow Up		
Date of 3 rd Follow Up		20/03/2016		Date of 9 th Follow Up		
Date of 4 th Follow Up		16/06/2016		Date of 10 th Follow Up		
Inspected by		M	Id. Assaduzzam	an		

Item No	Accord Inspection Observation	Accord Action Plan (Recommendation)	Accord Time line (given in report)	Comments from Accord (After Physical Inspection)	Final Timeline (Approved timeline)	Final Action Plan (Factory)	Progress Status (On the date of inspection)	Pictorial Evidence
1	transformer breather is	Breather oil cup must be filled with transformer oil to required level as instructed by the manufacturer.	Within 1 month	On 16/06/2016: Corrected at accord 2nd follow up inspection and found same on following inspection.	30/08/2014	We had solved this problem by filling oil in the Oil Cup bottom of breather. we got the certificate from transformer supplier.	Corrected	
2	breather is	Fill breather with silica gel as per manufacturer's instruction.		On 16/06/2016: Corrected at accord 2nd follow up inspection and found same on following inspection.	30/08/2014	Silica gel in transformer breather is now full.	Corrected	



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3	terminating at	Cables behind panel must be supported and arranged on cable trays or ladder	Within 6 months	On 16/06/2016: Corrected at accord 2nd follow up inspection and found same on following inspection.	30/07/2014	Done	Corrected	
4	MCB Buc bose	Panel must not be crowded with devices and apparatus. Each panel must be installed with devices and apparatus to maintain safety clearances inside panel.	Within 3 months	On 16/06/2016: Corrected at accord 3rd follow up inspection and found same on following inspection.	25/08/2015	Done	Corrected	
5	Multiple cables connected at a terminal of the busbar.	Multiple cable terminating at a terminal in busbars must be separated	Within 2 Months	On 20/03/2016: Not corrected. New timeline given till 31-May/16 to close this issue. On 16/06/2016: Not Corrected. On 05/09/2016: Not Corrected. On 27/11/2016: Corrected.	31/05/2016	Corrected	Corrected	



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6	Panel doors not connected with earth bond.	Existing panel door bonding connected to doors and panel frame are loosely connected and must be terminated with properly selected nuts and bolts with washers.	Within 1 month	On 16/06/2016: Corrected at accord 2nd follow up inspection and found same on following inspection.	20/08/2015	Done	Corrected	
7	an the floor	Electric wires must not be installed across egress or exit. The existing cables on floor must be reinstalled through safe routes.	Within 1 Month	On 20/03/2016: Not Corrected. New timeline given till 30- April/16 to close this issue. On 16/06/2016: Corrected.	30/04/2016	Corrected	Corrected	
8		Cables must be supported on cable trays and riser. Cables may be laid in cable trench with covers.	Within 6 months	On 16/06/2016: Corrected at accord 2nd follow up inspection and found same on following inspection.	30/08/2014	Cables already supported and fixed in cable trance.	Corrected	



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9	Bar Trunking (BBT) passing through	Gap surrounding BBT passing through floor (ceiling) must sealed. Concrete slabs or checkered plates may be used to seal the holes around the BBT passing through floor	Within 2 Months	On 20/03/2016: Not corrected. New timeline given till 31-May/16 to close this issue. On 16/06/2016: Not Corrected. Holes are not properly sealed. On 05/09/2016: Not Corrected. Sealed improper way. On 27/11/2016: Corrected.	31/05/2016	Done	Corrected	
10	copen air) between electrical room	Cables in trays/raceways installed in open atmosphere must be protected from rain, UV and falling object on the cable. Cable tray cover used must be strong (rigid) and capable to withstand the harsh weather.	Within 6 months	On 16/06/2016: Corrected at accord 2nd follow up inspection and found same on following inspection.	30/12/2014	Done	Corrected	
11	not supported	Flexible conduits (standard and approved for industrial use) must be supported at regular intervals with saddle, clamps or fasteners to prevent sagging excessively between supports.	Within 2 Months	On 20/03/2016: Not corrected. New timeline given till 31-May/16 to close this issue. On 16/06/2016: Corrected.	31/05/2016	Done	Corrected	



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12	conduit wiring not supported.	Flexible PVC conduits cut (slit)open at one side must be removed. Cables must be supported on cable ducts, trays or ladders and must be securely clamped at regular intervals.	Within 2 Months	On 20/03/2016: Not corrected. New timeline given till 31- May/16 to close this issue. On 16/06/2016: Corrected.	31/05/2016	Corrected	Corrected	
13	room located near main	Generator room must be separated from the entrance with fire rated walls.	Within 6 months	On 16/06/2016: Corrected at accord 3rd follow up inspection and found same on following inspection.	12/08/2015	Corrected	Corrected	
14	Transformer guarded with wire mesh fencing.	Transformer may be separated from panels by constructing barrier walls.	Within 2 Months	On 20/03/2016: Not corrected. New timeline given till 31-May/16 to close this issue. On 16/06/2016: Corrected.	31/05/2016	Corrected	Corrected	



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	distribution boards are not protected (and	Cables drawn in flexible PVC conduit not covering throughout cable length must be additionally protected and supported till the panel edge	Within 3 months	On 16/06/2016: Corrected at accord 2nd follow up inspection and found same on following inspection.	31/07/2014	Corrected	Corrected	
16	and raceways	Cables supported in tray must be securely laid in the tray and fixed securely	Within 3 months	On 20/03/2016: Fix the cable in the tray securely. On 16/06/2016: Found same.	20/06/2015	Cables are securing in the tray.	Corrected	
17	Cables connecting to bus bar inside panel without cable lugs.	Cables connecting to busbars inside panel must be connected firmly with cable lugs. Cable terminating to the bus bars must be fixed with proper size nuts and bolt with washers.		On 16/06/2016: Corrected at accord 2nd follow up inspection and found same on following inspection.	25/06/2015	Cables connecting to busbars inside panel already connected firmly with cable lugs. Cable terminating to the bus bar also fixed with proper size nuts and bolt with washers.	Corrected	



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	Single Line Diagram(SLD) and schematic drawing of electrical system not developed	SLD and schematic drawings of electrical system shall be developed and approved by a qualified engineer. SLD shall be maintained and continuously updated to reflect as built condition.	10.01.15	On 16/06/2016: Corrected at accord 3rd follow up inspection and found same on following inspection.	15/01/2016	Corrected	Corrected	
19	Generator output supply terminal	cable terminating at the generator box must be fixed bottom plate with cable gland.	Within 2 Months	On 20/03/2016: Not corrected New timeline given till 31-May/16 to close this issue. On 16/06/2016: Corrected.	31/05/2016	Corrected	Corrected	
20	New Findings: Generator frame connected to	Generator must be connected to earth securely at least at two points. Ensure the earthing cable size is not less than 35rm.	10.12.14	On 16/06/2016: Corrected at accord 2nd follow up inspection and found same on following inspection.	10/12/2014	Corrected	Corrected	



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21	New Findings:	Remove all the combustible materials stored inside the Generator room	Immediate	On 16/06/2016: Corrected at accord 3rd follow up inspection and found same on following inspection.	15/01/2016	Corrected	Corrected	
22	Panel base plates removed to allow	Panel base plates must be installed and all cables entering panel must be firmly fixed with cable glands.	Within 2 Months	On 20/03/2016: Not corrected. New timeline given till 31-May/16 to close this issue. On 16/06/2016: Not Corrected. On 05/09/2016: Not Corrected. On 27/11/2016: Corrected.	31/05/2016	Done	Corrected	
	New Findings: Distribution Panel installed under stairways.	The distribution panel should not be installed under the stairways. It shall be located in a confined place with entrance control mechanism where only authorized personnel can have access.		On 16/06/2016: Corrected at accord 3rd follow up inspection and found same on following inspection.	15/01/2016	Corrected	Corrected	



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	New Findings: Cable passing through the wall hole which is not sealed.	Seal the penetrations using appropriate fire rated material and the cables are not stressed while in touch of concrete. Provide cable ladder or tray to support and protect the cables.	Within 1 Month	On 20/03/2016: Not corrected New timeline given till 30-April/16 to close this issue. On 16/06/2016: Corrected.	30/04/2016	Corrected	Corrected	
25	New Findings: Gland holes in cable base plates left open.	Cables entering base plates without glands leaving opening gaps around cables must be sealed with metal plates. Compression glands may be used to fix existing cables to the base plates.	Within 1 Month	On 20/03/2016: Not corrected. New timeline given till 30-April/16 to close this issue. On 16/06/2016: Not Corrected. On 05/09/2016: Not Corrected. Still has openings. On 27/11/2016: Corrected	30/04/2016	Done	Corrected	
	New Findings: Phases are not identified in the distribution box	Identify phases by using color (Red, Yellow, Blue) cables or markers.	10.12.14	On 16/06/2016: Corrected at accord 3rd follow up inspection and found same on following inspection.	15/01/2016	Corrected	Corrected	



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27		Use bus bar with outgoing circuit breaker to distribute the circuit.	20.11.14	On 16/06/2016: Corrected at accord 3rd follow up inspection and found same on following inspection.	15/01/2016	Corrected	Corrected	
28	Breakers are	Circuit breakers shall be enclosed in the panel boards.	Within 1 Month	On 20/03/2016: Not corrected New timeline given till 30-April/16 to close this issue. On 16/06/2016: Corrected	30/04/2016	Corrected	Corrected	
29	Led-Acid batteries are installed near combustible	Lead-Acid batteries must be installed on a frame made by non combustible material and it should be covered properly to prevent any kind of hazard.	Within 1 Month	On 20/03/2016: Not corrected New timeline given till 30-April/16 to close this issue. On 16/06/2016: Corrected	30/04/2016	Corrected	Corrected	



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	The size of rubber mat in front of panel is	The minimum size of rubber mat in front of panel shall be equal to either the panel width or 30 inch which is larger.	10.12.14	On 16/06/2016: Corrected at accord 2nd follow up inspection and found same on following inspection.	10/12/2014	Corrected	Corrected	
31	New Findings: Distribution Box/Panel is inaccessible/poor	Make all the DBs accessible; make at least 1.07m working clearance around each individual panel. The access route shall be free of obstacle.	Within 2 Months	On 20/03/2016: Not corrected New timeline given till 31-May/16 to close this issue. On 16/06/2016: Corrected.	31/05/2016	Corrected	Corrected	
32	New Findings: Multiple cables terminating to	Multiple cable connecting at a MCCB terminal must be disconnected. Existing multiple circuits may be distributed through bus bars.	Within 1 Month	On 20/03/2016: Not corrected New timeline given till 30-April/16 to close this issue. On 16/06/2016: Corrected	30/04/2016	Corrected	Corrected	



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33	New Findings: Improper cable bending inside panel.	Need to proper bending as much as necessary for reducing stress on termination point.	20.11.14	On 16/06/2016: Corrected at accord 2nd follow up inspection and found same on following inspection.	20/11/2014	Corrected	Corrected	
34	New Findings: Absence of Lightning Protection System(LPS)	Design and Install LPS for your factory; Factory have to submit LPS design to Accord before starting installation.	Within 2 Months	On 20/03/2016: Not corrected. New timeline given till 31-May/16 to close this issue. On 16/06/2016: Not Corrected. Installation work is going on and according to factory person it will be complete within one week. On 05/09/2016: Not Corrected. Need some amendment. On 27/11/2016: At some places the conductor is buried under concrete. Remove such kind of non-conformity to solve the issue properly. On 08/02/2017: Not corrected. Air terminal & cross run conductor are missing at some places . Air terminal height is not adequate in some portion. On 02/05/2017: Corrected.	31/05/2016		Corrected	02.05.2017



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35		Set up the above program and keep the test result	Within 1 Month	On 20/03/2016: There is no maintenance record. New timeline given till 30-April/16 to close this issue. On 16/06/2016: Corrected.		Corrected	Corrected	
36	separators between different	Install separators between different phases of MCCB. Standard separators provided by the MCCB manufacturer must be used.	10.12.14	On 16/06/2016: Corrected at accord 3rd follow up inspection and found same on following inspection.	15/01/2016	Corrected	Corrected	
37	The main service (HT) cable not supported and	Install cable tray or ladder or conduit to support the main service cables throughout it's whole length.	10.12.14	On 16/06/2016: Corrected at accord 3rd follow up inspection and found same on following inspection.	31/01/2016	Corrected	Corrected	



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38	New Findings: Personal Protective Equipment (PPE) for Electrical Work is not available.	Personal Protective Equipment (PPE) must be arranged by the factory management team for the safety of their employee and worker.	Immediate	On 16/06/2016: Corrected at accord 3rd follow up inspection and found same on following inspection.	31/12/2015	Corrected	Corrected	
39	New Finding: Light in store room / storage areas is uncovered.	Lights in store room / storage areas shall be covered	Within 1 Month	On 20/03/2016: Not corrected New timeline given till 30-April/16 to close this issue. On 16/06/2016: Corrected	30/04/2016	Corrected	Corrected	
40	New Finding: MCCBs are not adjusted accordingly	Adjust all the MCCBs according to cable ampacity (connected load). Avoid using different sized cable at the terminals	Within 2 Months	On 20/03/2016: Not corrected. New timeline given till 31-May/16 to close this issue. On 16/06/2016: Not Corrected. On 05/09/2016: Not Corrected. On 27/11/2016: Not Corrected. On 08/02/2017: Not corrected. On 02/05/2017: Not corrected.	31/05/2016		In Progress	02.05.2017



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41		Lights in storage areas shall be covered.		On 27/11/2016: Corrected.	30/09/2016	Corrected	Corrected	
	New Finding: Inadequate working clearance around the generators	Working clearance around each generator should be 1.07m. For multiple generators the gap between two generators must be equal to the width of bigger generator.	6 Weeks	On 27/11/2016: Corrected.	30/10/2016	Done	Corrected	
		Use insulated rubber cap to cover all the battery terminals	2 Weeks	On 27/11/2016: Not corrected. Time extension is given till 10/01/2017. On 08/02/2017: Corrected.	10/01/2017	Corrected	Corrected	



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44	New Finding: Cables are hanging without support. Cable terminals may be in tension.	Use cable tray/ladder to support cables at any where to keep cable out of tension.	2 Weeks	On 27/11/2016: Corrected	30/09/2016	Corrected	Corrected	
45	Conductor (both	Resize earth lead cable/ECC for LT panel/MDB/DB; follow BNBC 2006 Part 8 chapter 2 section 2.8 for sizing your earthing cables (Usually ECC should be equal to the half of the respective phase cable).	1 Month	On 27/11/2016: Not corrected. Time extension is given till 31/01/2017. On 08/02/2017: Not corrected. On 02/05/2017: Not corrected.	31/01/2017		In Progress	02:05:2017
46	New Finding: Power cable is covered by sand.	If it is designed keeping Power cable under sand, its OK; otherwise remove sand from cable trench avoiding physical damage cable.	2 Weeks	On 27/11/2016: Keep the trench clean. Not corrected. Time extension is given till 31/01/2017. On 08/02/2017: Corrected.	31/01/2017	Corrected	Corrected	



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47	New Finding: Transformer Oil Test report is unavailable.	Check the transformer oil condition by performing oil test. Do it once in a year and keep the record.	1 Month	On 27/11/2016: Corrected	15/10/2016	Corrected	Corrected	
48		Draw as built electrical SLD mentioning all required information by qualified engineer thus anyone can understand it.	1 Month	On 27/11/2016: Not corrected. Time extension is given till 31/01/2017. On 08/02/2017: Not corrected. On 02/05/2017: Not corrected.	31/01/2017	In Progress. Time Line 31 Jan 2017	In Progress	A CONTROL OF THE PARTY OF THE P
49	New Finding: Lint and dust deposited on transformer top	Keep transformer top always neat and clean.	2 Weeks	On 27/11/2016: Corrected	30/09/2016	Corrected	Corrected	



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50	Transformer/Ge nerator neutral and system	Ensure separate earthing connection for all neutrals, Generator body, transformer body, Electrical system and Lightning Protection System. Mark them all.	2 Weeks	On 27/11/2016: Not corrected. Time extension is given till 31/01/2017. On 08/02/2017: Not corrected. On 08/02/2017: Not corrected. On 02/05/2017: Corrected.	31/01/2017		Corrected	ES EP-1.4 EP-5 EP-2.3 O2.05.2017
51	Cables are laid on	Provide cable tray inside cable drain and cover it by checkered plate.	2 Weeks	On 27/11/2016: Support has been provided for LT cable. But adequate separation has to be provided between HT and LT cable. Not corrected. Time extension is given till 31/01/2017. On 08/02/2017: Corrected.	31/01/2017	Corrected	Corrected	
52		All metal panel doors shall have earth connection by at least 4 rm earth cable.	2 Weeks	On 27/11/2016: Corrected	30/09/2016	Corrected	Corrected	



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53	New Finding: Earth lead cable/Earth Continuity Conductor is absent in synchronizing panel & ATS Panel door has no earth connection	Earth lead cable/ Earth Continuity Conductor (ECC) must be resized by half of the phase cable. Cable size shall be selected depending on the CB's response time and phase cables' size. All metal panel doors shall have earth connection.	1 Month	On 02/05/2017: Corrected.	25/03/2017		Corrected	02.05 2017
54	New Finding: Distribution board/panel & Cable duct/channels are filled with fluffs (lint/dust) Panels, generator	Keep always clean inside all the distribution boards/panels. Seal them properly and ensure adequate ventilation. Clean all the cable channels/ducts; then cover them (you may use checkered/perforated plate). But ensure that you have options for further maintenance work.	1 Month	On 02/05/2017: Corrected.	25/03/2017		Corrected	GZS 2017
55	connection has been used powering multiple circuits through MCB/MCCBs. Multiple cables connected/terminat ed at the bus bar	No loop connection shall be used; each single cable shall be terminated using cable lug (flat/I) at each terminal. Combo bus bar may be used (but incoming cable size must meet the rated capacity) Each power cable must be terminated at any point using single cable lug.	1 Month	On 02/05/2017: Not corrected.	25/03/2017		In Progress	FGHIJAB G



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56	New Finding: Inadequate sized earth cable connected to generator & transformer frame.	Two separate earth connection & one separate and distinct Neutral connection must be provided over Transformer & generator. Generator & transformer body must have earth connection with half of phase conductor/follow manufacturer/suppliers recommendation.	1 Month	On 02/05/2017: Corrected.	25/03/2017		Corrected	02.05.2017
57	Panel/Distribution boxes are inaccessible or cannot be opened to perform any maintenance work. Panel/distribution board is not firmly fixed with the	Each electrical distribution board/panel must be easily accessible. In case of height its top shall not be higher than 2m from base; and door opening shall be at least 90 degree. panel base must be securely fixed to the foundation. With appropriate fastening devices.	1 Month	On 02/05/2017: Not corrected. Panels are not fixed with base	25/03/2017		In Progress	02.05.2017
58	barrier/separator s are missing in MCCBs Cables in service are joined (splicing)	Phases must be separated by insulator (a rubber type no-flammable materials shall be used for it) Splicing in the power cables shall be avoided; in unavoidable cases splicing, must be made following proper guidance.	1 Month	On 02/05/2017: Not corrected. Splicing joint is observed during inspection.	25/03/2017		In Progress	3 9 3 077 05 2017



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59	Instruction for CPR (Cardiopulmonary Resuscitation) or Electrical shock restoration is not present No/Inadequate rubber (insulation) mat at the working	CPR instruction shall be hanged near all electrical installations (LT panel, MDB, FDB, DB, SDB) at visible location Electrical insulation (not less than 3 mm thick in case of rubber mat) at the working area of each electrical installation (Transformer/LT panel/MDB/DB/SDB/ other manual operated machineries) must be ensured.	1 Month	On 02/05/2017: Corrected.	25/03/2017		Corrected	CONTRACT SPRINGS WINDOWS AND
60	New Finding: HT Cable dropping from 11kV OH line wire is used instead of Drop out fuse. Buchholz relay is not connected with the protection system	Replace the wire with standard Drop out fuse. Connect the Bocholt relay with the protection system	1 Month	On 02/05/2017: Not corrected. Buchholz relay is still not connected with the protection system	25/03/2017		In Progress	02.05.2017
61	Heat source (or exposed steam line) is adjacent to electrical installations (cable	Heat source (or steam line) must be kept at least 0.9 meter apart from any electrical installation. In unavoidable case, heat source shall be covered by proper and adequate insulator.	1 Month	On 02/05/2017: Corrected.	25/03/2017		Corrected	02 05 20 17



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62	New Finding: Safety program is initiated but has no influence in the factory	Electrical safety training and awareness program for the electrical personal and workers must be conducted and recorded. Training must have an impact on the safety attitude of the personnel.	1 Month	On 02/05/2017: Corrected.	25/03/2017		Corrected	Soge control of the c
63		Hazardous lights in store room / storage areas shall be covered by proper type material; or non-hazardous lights shall be installed in these areas.		On 02/05/2017: Corrected.	25/03/2017		Corrected	1
64	New Finding: Thermography survey record is unavailable. Hot spots have been observed at some points.	Thermography survey must be done and recorded at least twice in a year. Hot spots must be removed.	1 Month	On 02/05/2017: Not corrected. Hot spots found at several points.	25/03/2017		In Progress	66.1°C Auto 76.7



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65	used for electrical	Replace wooden support and it is preferable to fix each electrical devices with non-combustible support.		On 02/05/2017: Corrected.	25/03/2017		Corrected	02.05 2017
66	Circuit is drawn from bus bar without any	Each electrical circuit must be drawn from distribution board busbar using a proper type protection arrangement (MCCB/MCB).	1 Month		10/06/2017			10 10 10 10 10 10 10 10 10 10 10 10 10 1